



the
apprenticeship
directory



 www.wylp.org.uk
 info@wylp.org.uk

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West Yorkshire Learning Providers



What is an apprenticeship?

An apprenticeship is when an individual works and learns at the same time.

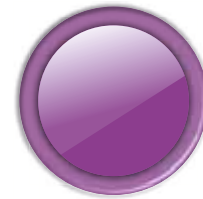
As an apprentice, you will be working in a real job where you will be employed by a company, have a contract of employment, get paid a salary and be entitled to all of the statutory benefits such as holiday and sick pay.

What makes an apprenticeship different to other jobs?

What makes an apprenticeship different to another job is that you will also be working towards a recognised apprenticeship standard alongside your job. These standards will be directly relevant to the job that you are doing, whatever role you are working in.

What kind of apprenticeships are there?

There are apprenticeships available at Intermediate, Advanced, Higher and Degree levels. These cover more than 280 industries and 1500 job roles in sectors from Nursing



to Graphic Design, Horticulture to Electric Vehicle Engineering, Advertising to Nuclear Decommissioning.

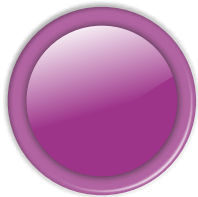
Advertising real jobs, with real employers paying real salaries.

www.findapprenticeship.service.gov.uk/apprenticeshipsearch

Most people think that apprenticeships are only available in a limited number of job roles and only in certain sectors like construction or retail. But this isn't true – there are literally thousands of jobs out there working in all sorts of different exciting organisations.

Which companies offer apprenticeships?

It could be that you end up working with a large company who you might have heard of before, or it could be that you end up working with a smaller



business that you may not have heard of before.

It's important you do your research and see what you can find out about the company before you start applying.

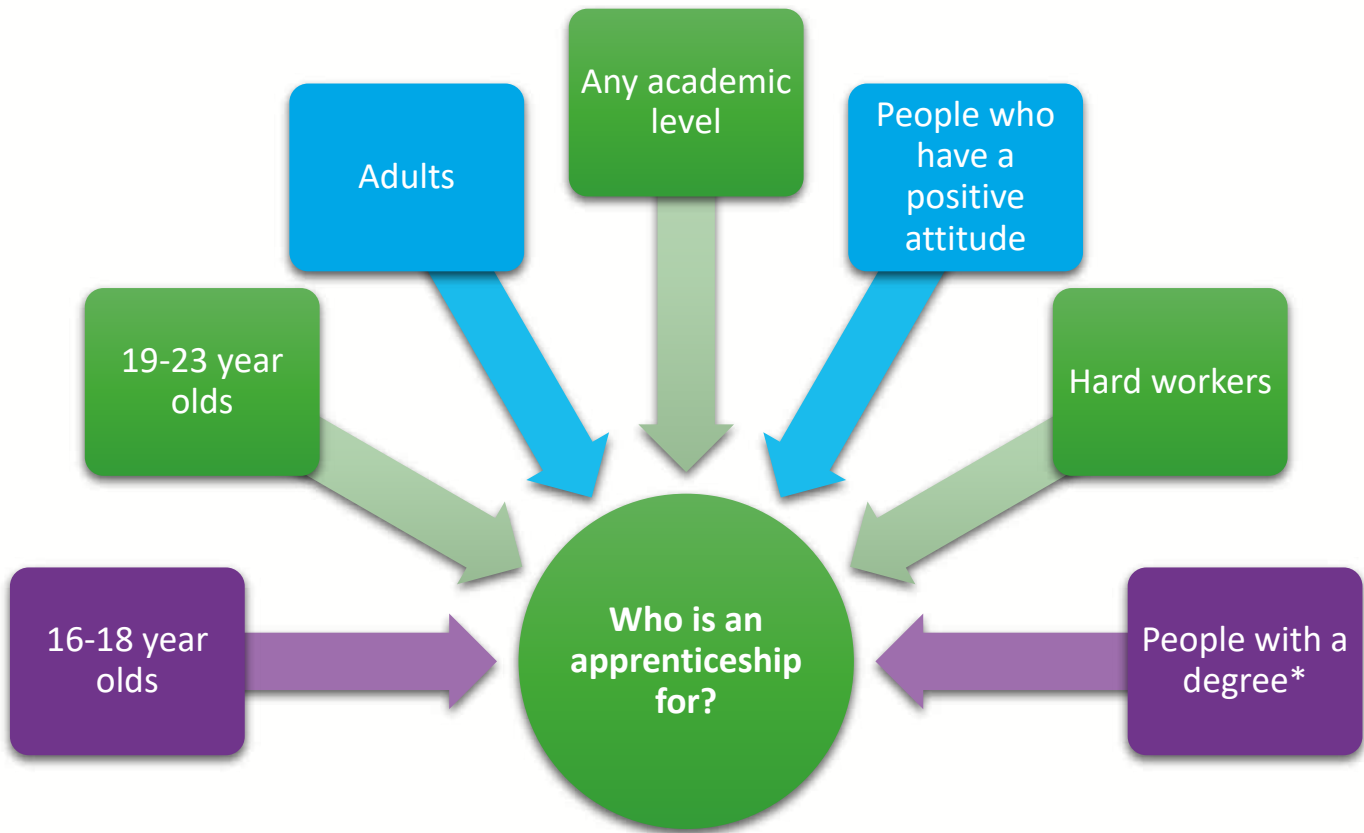
Some companies that look really small can have amazing opportunities for their apprentices where you might work on some really innovative and creative projects or even travelling overseas.

The opportunities will be fantastic and research conducted by the National Apprenticeship Service shows that more than 90% of apprentices stay in employment at the end of their apprenticeship.

"I chose an apprenticeship because I could see that University wasn't the only option"

Priscilla, 20, Apprentice Software Developer, Sky





*This is dependent upon the degree undertaken, it must be a different pathway to the apprenticeship being undertaken.

How do you find an apprenticeship?

How to register on FAA website

Follow these 3 simple steps...

1. Create an account at www.gov.uk/apply-apprenticeship
2. Check your emails for your activation code
3. Use your activation code to verify your account

Contact your local careers service, training providers and colleges for vacancies which are available. Follow companies on twitter, Facebook etc. many will advertise through social media. Speak to family and friends – they may know of a vacancy at their place of work.

When do you need to start applying for an apprenticeship?

Finding an apprenticeship is very different to applying to 6th Form, College or University. The jobs are not all advertised on one date and they do not all start in September. Jobs are advertised throughout the year on the **Find an apprenticeship** website. You will need to check the website regularly to view the different jobs available.

What if I have already found a job?

If you already have an employer in place who has agreed to offer you an apprenticeship, they will need to find a training organisation to support you with the training element of your programme. Your employer will need to call **0808 239 8927** to speak to someone for assistance.

Don't
dream it.
Do it.

Higher Apprenticeship Case Study

Ella Pearson is currently undertaking a Solicitor apprenticeship with Eversheds Sutherland based in Leeds. Ella is one of the first to undertake the programme with Eversheds Sutherland as an alternative pathway to university as although Ella secured a place at university could see the advantages of the apprenticeship route:

I had already secured university place but was contacted by Eversheds as I had completed their Unlocked programme.

Having completed some research I could see the benefits to the Higher Apprenticeship route – I would end up with no debt and extensive experience from the ground up which would be advantageous as it's such a competitive area for post graduates and to already have my foot in the door would be beneficial.

By completing a degree apprenticeship I have learnt so much having worked with the legal secretaries, to now doing paralegal work has given me a better understanding of how everything works at Eversheds and the experience along the way has been brilliant.

It is much better than completing a qualification in isolation as I'm putting everything into practice on a daily basis.

"I left school when I was 17 with 4 University offers, but chose to do an apprenticeship with IBM"

Ged, 20, Application Developer and Test Specialist, IBM



Apprenticeship Providers

	Accounts / Finance	Animal Care / Horse Care / Veterinary	Beauty Therapy / Hairdressing / Barbering	Business Admin / Customer Service / Sales / Tele-Sales	Catering & Hospitality	Cleaning & Support Services	Construction & Related Trade	Dental Nursing / Pharmacy Assistant & Technician	Design & Print / Textile / Creative Apprenticeships	Early Years Care	Electrical Engineering / Installation / Air Conditioning	Engineering & Manufacturing / Medical & Electrical	Health & Social Care / Clinical Healthcare Support	Horticulture / Arboriculture	Housing	Information Technology	Motor Trades	Retail / Retail Financial Solutions	Sports & Leisure / Travel & Tourism	Team Leading / Management	Transport & Logistics	Teaching Assistant	Warehouse & Storage Operations	Traineeships	Other Training Or Services
Aire Vocational Training																									
Appris Management Ltd																									
Barnado's Employment, Training & Skills Yorkshire																									
Bradford District Metropolitan Council (Skills For Work)																									
Calderdale College / Training																									
Chef Benson-Smith																									
City Training Services																									
CMS Vocational Training																									
COAW																									
Dutton Fisher																									
Electronics Group																									
Estio																									
Exceed Training																									
Fleetmaster Training and Development																									
FW Solutions																									
GP Strategies Training Ltd																									

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APPRENTICESHIPS DONE PROPERLY

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Our Values and Behaviours:

**Outcomes – Partnership – Professionalism – Flexibility – Respect
Teamwork – Customer Focus – Personal Development - Integrity**

Apprenticeship Providers

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Halifax Opportunities Trust																									
Kirklees College																									
Kits Training																									
Learning Curve Group																									
Learning Innovations Training Team Ltd																									
Leeds City College																									
Leeds College of Building																									
Mark Betts																									
Motive8 Bradford Ltd																									
NACRO																									
National Business College																									
North Lancashire Training Group Ltd																									
People Projects UK Ltd																									
Potential4Skills																									
Portland Training																									
Rathbone Training																									



training services

APPRENTICESHIPS FOR ALL

Apprenticeships are a great route for entering the world of work and gaining training, skills and experience in the workplace whilst also earning money along the way. There's an apprenticeship for every industry and job role you're interested in, and it's also now possible to progress to a degree-level apprenticeship.



**Work for a real employer, Earn a real wage
Have a real career.**



Our Military Preparation Course aims to prepare young people for the challenges of the selection process and allow a smoother transition to Phase One Training in their chosen job role in the Armed Forces.
Our tutors are all ex-military personnel.



Pre-apprenticeships are a stepping stone which offer the support and training you need to enable you to fulfill your potential. They're designed to place you in a better position to compete for an apprenticeship or other job opportunity.

92% Of apprentices said their career prospects had improved

Contact us to find out more about how to get your career started.

Huddersfield
30 Market Street, Huddersfield, HD1 2HG
01484 515156

Leeds
Kings House, 1-3 King Street, Leeds, LS1 2HH
01132 459712

0800 542 2848
www.yh-group.co.uk

Apprenticeship Providers

	Accounts / Finance	Animal Care / Horse Care / Veterinary	Beauty Therapy / Hairdressing / Barbering	Business Admin / Customer Service / Sales / Tele-Sales	Catering & Hospitality	Cleaning & Support Services	Construction & Related Trade	Dental Nursing / Pharmacy Assistant & Technician	Design & Print / Textile / Creative Apprenticeships	Early Years Care	Electrical Engineering / Installation / Air Conditioning	Engineering & Manufacturing / Medical & Electrical	Health & Social Care / Clinical Healthcare Support	Horticulture / Arboriculture	Housing	Information Technology	Motor Trades	Retail / Retail Financial Solutions	Sports & Leisure / Travel & Tourism	Team Leading / Management	Transport & Logistics	Teaching Assistant	Warehouse & Storage Operations	Traineeships	Other Training Or Services
Scarborough Sixth Form College																									
System Training																									
Textile Centre of Excellence																									
The Link Academy Ltd																									
Training for People Who Care																									
Viamaster																									
Virtual College Ltd																									
WMDC Public Services Department/Wakefield Adult Education																									
Woodspen Training Ltd																									
Y & H Training Services																									



DELIVERING
APPRENTICESHIPS
& TRAINEESHIPS
FOR

30
YEARS

A photograph of three young adults (two men and one woman) sitting around a table, looking at a laptop. The woman is in the center, looking at the screen. The man on the right is also looking at the screen. The man on the left is looking towards the woman. They appear to be in a collaborative work or study environment.

**ARE YOU READY
TO GET YOUR CAREER
STARTED AFTER SCHOOL?**

**TO APPLY FOR AN APPRENTICESHIP VISIT:
CITYTRAINING.ORG.UK OR CALL 01274 728316**

Provider	Telephone	Email	Website
Aire Vocational Training	0113 8343664	lynnegreen@avtl.co.uk	www.avtl.co.uk
Appris Management Ltd	01274 668149	d.coleman-walker@appris.co.uk	www.appris.co.uk
Barnardo's Employment, Training & Skills Yorkshire	07767 007119	james.robinson@barnardos.org.uk	www.barnardos.org.uk/ets-work/ets-work-service
Bradford District Metropolitan Council (Skills for Work)	01274 432170	mark.fox@bradford.gov.uk	www.bradford.gov.uk
Calderdale College / Training	01422 399372	andrewr@calderdale.ac.uk	www.calderdale.ac.uk
Chef Benson Smith	01422 320553	info@chefbensonsmith	www.chefbensonsmith.co.uk
City Training Services	01274 728316	info@citytraining.org.uk	www.citytraining.org.uk
CMS	01924 470477	info@cmsvoc.co.uk	www.cmsvoc.co.uk
COAW	01480 422060	gwilson@caw.ac.uk	www.caw.ac.uk
Dutton Fisher	01943 609541	info@duttonfisher.com	www.duttonfisher.com
Electronics Group	01132 744270	kwhitehead@electronicsgroup.co.uk	www.electronicsgroup.co.uk
Estio	01133 500333	faye.brown@estio.co.uk	www.estio.co.uk
Exceed Training	01274 880503	helen@exceedcourses.co.uk	www.exceedhairdressingcourses.co.uk
Fleetmaster Training and Development	01924 416624	admin@2fmo.com	www.fleetmastergroup.com
FW Solutions	01423 536672	enquiries@fwsolutions.net	www.fwsolutions.net
GP Strategies Training Ltd	01422 438630	kmellanby@gpstrategies.com	www.gpsta.co.uk
Halifax Opportunities Trust	01422 347392	lynette@regen.org.uk	www.regen.org.uk
Kirklees College	01484 437141	mconnolly@kirkleescollege.ac.uk	www.kirkleescollege.ac.uk
Kits Training	01484 711462	davidt@kits-training.co.uk	www.kits-training.co.uk
Learning Curve Group	01388 777129	robin.bate@learningcurvegroup.co.uk	www.learningcurvegroup.co.uk
Learning Innovations Training Team Ltd	0113 2665016	jay@learninginnovations.co.uk	www.learninginnovations.co.uk
Leeds City College	01132162053	kathryn.pinnick@leedscitycollege.ac.uk	www.leedscitycollege.ac.uk
Leeds College of Building	01132 226023	info@lcb.ac.uk	www.lcb.ac.uk
NACRO	0113 2392674	sujata.pant@nacro.org.uk	www.studyleeds@nacro.org.uk

Provider	Telephone	Email	Website
National Business College	01484 430433	christine.hoyland@nationalbusinesscollege.co.uk	www.nationalbusinesscollege.co.uk
North Lancashire Training Group Ltd	01254 395355	recruitment@nltg.co.uk	www.nltg.co.uk
People Projects UK Ltd	01924 276862	ben@people-projects.co.uk	www.people-projects.co.uk
Potential4Skills	01757 322017	dale.catterall@potential4skills.co.uk	https://en-gb.facebook.com/p4sbradford
Portland Training	0114 2055515	info@portlandtraining.co.uk	www.portlandtraining.co.uk
Rathbone Training	07920 725700	sonya.cooke@rathboneuk.org	www.rathboneuk.org
Scarborough Sixth Form College	01723 380767	n.simpson@s6f.org.uk	www.s6f.org.uk
System Training	0845 609 9003	richard.corley@system-group.com	www.system-group.com
Talented Training	0113 3182597	claire@talentedtraining.co.uk	www.talentedtraining.co.uk
Textile Centre of Excellence	01484 346500	enquiries@textile-training.com	www.textilehouse.co.uk
The Link Academy Ltd	01484 425500	info@thelinkacademy.co.uk	www.thelinkacademy.co.uk
Training for People Who Care	01274 865721	hazeleatwoodpowell@gmail.com	-
Viamaster	0113 307 6575	lfassnidge@viamaster.co.uk	www.viamaster.co.uk
Virtual College Ltd	0132 5328827	melanie.thompson@virtual-college.co.uk	www.virtual-college.co.uk
WMDC Public Services Department/Wakefield Adult Education	01924 303333	dhayes@wakefield.gov.uk	www.wakefield.gov.uk
Woodspeen Training Ltd	01484 429359	sam.wilson@woodspeentraining.co.uk	www.woodspeentraining.co.uk
Y & H Training Services	01484 515156	enquiries@yh-group.co.uk	www.yh-group.co.uk



How are apprenticeships delivered?

How are apprenticeships delivered?

The way that apprenticeships are delivered will vary depending on the employer that you work for and the kind of job role you have as an apprentice. Some employers prefer to have their apprentices learning away from the workplace for the first few weeks or months of the apprenticeship, others might prefer for you to go to a training provider for 1 day per week and others might prefer for you to learn 100% on-the-job. This next section explores these options in a bit more detail.

What is the difference between on-the-job and off-the-job training?

On-the-job and off-the-job training are phrases that are used a lot with apprenticeships. In summary, the main difference between the two are:

On-the-job – this is where you learn in the workplace. You will be developing your skills by working with colleagues who will show you how to carry out certain tasks. This training could be formal (in a structured session) or informal (where

it might be unplanned).

Off-the-job – this is when you learn and develop your skills and knowledge away from your immediate place of work. It might be that you use a computer to access some on-line learning, or you might leave the workplace to attend a training centre where you will learn in a classroom or workshop with other apprentices.

*Magic is
something
you make*

Professional Status

Plus knowledge and employability skills

Progression

THE SKY'S THE LIMIT
GCSEs, A-Levels, work

Entry points*

Higher and Degree Level Apprenticeships
(Levels 4,5,6 - equivalent to a foundation degree and above)

Entry points*

Advanced Level Apprenticeship
(Level 3 - equivalent to 2 A-Levels)

Entry points*

Intermediate Level Apprenticeship
(Level 2 - equivalent to 5 GCSEs A* - C)

Entry points*

Traineeships
English and maths qualifications and up to 6 months work experience

* Entry requirements may differ according to the particular sector, profession, employer, Apprenticeship level or trainee's age.

What are Traineeships?

Traineeships – a great way to help prepare you for the world of work

A traineeship is an education and training programme with work experience. It is designed to give young people the skills and experience that employers are looking for.

Traineeships are an ideal opportunity for young people, aged 16 to 24, who are motivated to get a job but lack the skills and experience that employers are looking for.

Those who have been unsuccessful when applying for an apprenticeship or other job due to a lack of skills and experience are most likely to be good candidates for a traineeship.

Visit: **www.gov.uk/government/publications/traineeships-are-they-for-me** to find out more about traineeships or contact your local training organisation: **www.gov.uk/government/publications/traineeships-eligible-providers**

or if you are in receipt of benefits you should speak to your Jobcentre Plus adviser.

Traineeship opportunities are advertised regularly on find a traineeship: **www.gov.uk/find-traineeship**



Traineeships

grow



Apprenticeships

Woodspeen

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Traineeship/Study Programme Providers

Provider	Telephone	Email	Website
Aspireigen	0330 111 0035	-	www.aspire-igen.com
Aspire2b	01924 360999	info@aspiretraining.org	www.aspire-2b.org.uk
Bradford City Council, Skills for Work	01274 43217	adultskillservices@bradford.gov.uk	www.bradford.gov.uk
Calderdale College	01422 418430	ianm@calderdale.ac.uk	www.calderdale.ac.uk
City Training Services	01274 728316	info@citytraining.org.uk	www.citytraining.org.uk
Exceed	01274 880503	helen@exceedcourses.co.uk	www.exceedhairdressingcourses.co.uk
Kirkless College	01484 437000	mconnolly@kirklesscollege.ac.uk	www.kirklesscollege.ac.uk
Leeds City College	01132 162053	kathryn.pinnick@leedscitycollege.ac.uk	www.leedscitycollege.ac.uk
Mark Betts	07847 758 223	nikki@markbetts.co.uk	www.markbetts.co.uk
Motive8	01274 411691	reception@sbvc.co.uk	www.motive8vc.co.uk
Nacro	0113 2392674	sujata.pant@narco.org.uk	www.studyleeds@narco.org.uk
NLTG	01254 395355	recruitment@nltg.co.uk	www.nltg.co.uk
Talented Training	0113 3182597	claire@talentedtraining.co.uk	www.talentedtraining.co.uk
The Link Academy	01484 425500	info@thelinkacademy.co.uk	www.thelinkacademy.co.uk
Woodspeen	01484 429359	philip.taylor@woodspeentraining.co.uk	www.woodspeentraining.co.uk
YH Training	08005 422848	info@yh-group.co.uk	www.yh-group.co.uk

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Do you get a job at the end of the apprenticeship?

Most apprentices do. A survey conducted by the National Apprenticeship Service showed that the majority of apprentices (90%) either stay employed with the employer that they have completed their apprenticeship with, or will go on to find another job with a different employer. Some apprentices decide at the end of their apprenticeship that they want to go on to further study, such as starting a full time degree at university or college.

Degree Apprenticeships

A real alternative to the traditional University route, Degree Apprenticeships provide you with an opportunity to earn and learn with no student loan fees to pay back! All apprentices are earning at least the national minimum apprenticeship wage though many employers pay significantly more. Depending on the apprenticeship these can take between 1 to 5 years depending on previously achieved qualifications. Large employers are actively recruiting including NHS, Barclays, Yorkshire Building Society and many more!! To find out more visit the National Careers Service

<https://nationalcareersservice.direct.gov.uk/>

To apply for higher and degree apprenticeships create an account at <https://www.gov.uk/apply-apprenticeship>



"I started my apprenticeship at Price Waterhouse Coopers (PwC) in August 2013 after completing one year of University"

Ziyad, 20, Tax Trainee Associate, PWC



Degree Providers

	Accounts/ Finance / Management/ Team Leading	Animal Care/ Horse Care/ veterinary	Beauty Therapy / Hairdressing / Barbering	Business Administration / Customer Service/ Sales/ Tele-sales	Catering & Hospitality	Cleaning & Support Services	Construction & Related Trade	Dental Nursing/ Pharmacy Assistant & Technician	Design & Print/ Textile/ Creative Apprenticeships	Digital	Early Years Care	Education (Teacher)	Electrical Engineering / Installation/ Air Conditioning	Engineering & Manufacturing	Health & Social Care	Horticulture/ Arboriculture	Housing	Information Technology	Motor Trades	Protective Services (Police Constable)	Retail/ Retail Financial Services	Sports & Leisure/ Travel & Tourism	Transport & Logistics	Teaching Assistants	Warehouse & Storage Operations
University of Bradford																									
University of Huddersfield																									
University of Leeds																									
Leeds Beckett University																									
Leeds Trinity University																									

Provider	Contact Details		
University of Bradford		apprenticeships@bradford.ac.uk	www.bradford.ac.uk/business/training-development/apprenticeships/
University of Huddersfield		study@hud.ac.uk	www.hud.ac.uk/business/degree-apprenticeships/
University of Leeds		study@leeds.ac.uk	www.leeds.ac.uk/info/3000/working_with_business/509/apprenticeships
Leeds Beckett University	Ian Maude	apprenticeships@leedsbeckett.ac.uk	www.leedsbecket.ac.uk/degreeapprenticeship
Leeds Trinity University	Claire Newhouse	apprenticeships@leedstrinity.ac.uk	www.leedstrinity.ac.uk/apprenticeship

Notes



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KITS Kirkdale House, Armytage Road, Brighouse HD6 1QF